



## UALC Preschool and Kindergarten

**Job Title:** Preschool Teacher

**Job Summary:** The Preschool Teacher plans, guides and evaluates the learning process of the children in the preschool. The teacher provides the appropriate learning atmosphere and activities designed to maximize student competencies and skills for intellectual, emotional, physical, social and spiritual growth toward a successful future. UALC Preschool and Kindergarten is a ministry of the church with the intent to help families with the Christian education of their children as well as reach out to local families by providing an excellent preschool education with a distinctly Christian focus.

**Qualifications:**

- Associate degree or higher in Early Childhood Education or related field
- Has a love of God and freely shares that love; warm and friendly personality; sensitive to the feelings and needs of others; loyal, dependable, and willing to assume responsibility.

**Accountability:**

- Preschool Director

**Essential Job Functions:**

- Upholds the mission of UALC Preschool and Kindergarten
- Is knowledgeable of, supports and adheres to all policies and procedure of the school and church
- Acts as a caring adult role model by exemplifying in own actions the characteristics of Christian living
- Establishes a respectful, caring and supportive environment
- Plans for instruction and designs learning opportunities based on State of Ohio Early Learning Standards and adopted curriculum
- Understands developmentally effective approaches to teaching and learning and interacts with children while participating in activities
- Practices positive, consistent discipline in the management of the classroom
- Maintains current and accurate records of children's progress
- Communicates and interact with parents on a regular basis
- Communicates and collaborates with preschool staff
- Maintains a clean, safe, functional and child-centered learning environment with developmentally appropriate materials
- Continues professional growth by attending workshops, seminars and/or in-service classes relevant to the preschool according to guidelines set by ODJFS
- Attends all staff meetings
- Maintains confidentiality and professionalism regarding school matters

**Required day/hours:** Determined by Work Agreement

**Pay/Benefits:** Determined by Work Agreement

*We at Upper Arlington Lutheran Christian Preschool and Kindergarten are committed "to be and to make disciples of Jesus Christ" by providing a Christ centered environment where children are nurtured spiritually, physically, socially, cognitively and emotionally in a developmentally appropriate environment.*